

ULSTER COUNTY 4-H PROGRAM MEMBER RECOGNITION GUIDE

GOALS AND DEFINITIONS

GOALS:

- Provide clear and consistent guidelines for member recognition
- Allow the Ulster County 4-H Club Program to provide recognition to all deserving members
- Provide recognition for overall goal-setting as well as subject-specific goal-setting

DEFINITIONS:

4-H Project: A planned series of learning experiences or activities that culminates in an end product. The project will help youth develop skills, knowledge, and character and reflect the 'learn by doing' philosophy. The best practice recommendation from USDA is **six hours** of programming to count as a project.

Project Record: Obtain recordkeeping worksheets from the 4-H Office or 4-H Leader. A project-specific project record must be used when available; otherwise, a General Project Record or 4-H Learning Plan may be used.

4-H Educational Event: Workshops and project offerings that provide an added and unique educational experience beyond 4-H Club work. Examples include:

- Award Trips
- Officer's Training
- Animal Bowl Contests
- Sewing Workshops
- Showmanship Clinics
- Public Presentation Workshop
- Clothing Revue
- Animal Judging Contests
- County Fair (outside of evaluation events)
- New York State Fair
- Festivals
- Regional 4-H Events
- Any Educational Workshop Related to Your Project(s) (can be outside of 4-H)

4-H Community Service: Providing assistance that benefits someone outside of the member's family. (Note: Parades are not considered community service; they are considered 4-H Marketing.)

4-H Leadership and Service Activities: Providing direction and guidance for 4-H programs or other members. Some examples include:

- Teen Evaluator or Teen Assistant at an Educational Event
- Club Officer
- Leading a project within your 4-H club or another 4-H club
- Assisting a project leader within your 4-H club
- Serving on a Cooperative Extension Committee
- Present project/activity plans and accomplishments to the appropriate Program Development Committee.
- Develop a program or resource that will continue to be used in the future.
- Plan, promote, and evaluate a countywide Community Service project for all 4-H clubs.
- Act as an instructor/educator at 4-H or other community events (Showmanship Workshops, Skillathons, etc.)

4-H Marketing: Providing public awareness and information about the 4-H Program. Examples include Parades, Tractor Supply Paper Clover Fundraiser, Club Booths, etc.

GENERAL GOAL SETTING AWARDS

To qualify for an award, youth must complete the required items as outlined in the specific age categories. These awards are tiered—Above and Beyond is the most difficult to achieve and is the highest honor in the General Goal Setting Categories.

Remember-All records MUST be completed by the 4-H member. If the records need to be dictated, please make a note on the records saying 'Dictated by ____'.

CLOVERBUDS

A different certificate and year pin will be provided each year that a member completes a Cloverbud Program Record (available from the 4-H Office). Please note that Cloverbuds are not eligible for the age-specific Goal Setting Awards.

8-11 YEAR OLDS

Will receive **one** of the following certificates when they fulfill the corresponding requirements.

Heart of 4-H

1. ____ Updated Lifetime Portfolio
2. ____ 1 Project Record (*NOT* Project Summary Sheet)
3. ____ 5 hours of Community Service
4. ____ 2 Educational Events

Making the Best Better

1. ____ Updated Lifetime Portfolio
2. ____ 2 Project Records (*NOT* Project Summary Sheets)
3. ____ 5 hours of Community Service
4. ____ 3 Educational Events
5. ____ 1 Public Presentation, Club or County Level

Above and Beyond

1. ____ Updated Lifetime Portfolio
2. ____ 3 Project Records (*NOT* Project Summary Sheets)
3. ____ 10 hours of Community Service
4. ____ 3 Educational Events
5. ____ 1 Public Presentation, **County Level**
6. ____ 1 Marketing Activity

12-15 YEAR OLDS

Will receive one of the following certificates when they fulfill the corresponding requirements.

Heart of 4-H

1. ____ Updated Lifetime Portfolio
2. ____ 2 Project Records (*NOT* Project Summary Sheets)
3. ____ 5 hours of Community Service
4. ____ 2 Educational Events
5. ____ 1 Leadership Activity
6. ____ 1 Public Presentation, Club or County Level

Making the Best Better

1. ____ Updated Lifetime Portfolio

2. ____ 3 Project Records (*NOT* Project Summary Sheets)
3. ____ 10 hours of Community Service
4. ____ 3 Educational Events
5. ____ 1 Public Presentation, Club or County Level
6. ____ 2 Leadership Activities
7. ____ 1 Marketing Activity

Above and Beyond

1. ____ Updated Lifetime Portfolio
2. ____ 3 Project Records (*NOT* Project Summary Sheets), each in a *different* Project Area
3. ____ 15 hours of Community Service
4. ____ 4 Educational Events
5. ____ 1 Public Presentation, **County Level**
6. ____ 3 Leadership Activities, with at least 1 being the primary leader of a club project
7. ____ 2 Marketing Activities

16-19 YEAR OLDS

Will receive one of the following certificates when they fulfill the corresponding requirements.

Heart of 4-H

1. ____ Updated Lifetime Portfolio
2. ____ 3 Project Records (*NOT* Project Summary Sheets), each in a *different* Project Area
3. ____ 10 hours of Community Service
4. ____ 3 Educational Events
5. ____ 1 Public Presentation, **County Level**
6. ____ 2 Leadership Activities
7. ____ 1 Marketing Activity

Making the Best Better

1. ____ Updated Lifetime Portfolio
2. ____ 3 Project Records (*NOT* Project Summary Sheets), each in a *different* Project Area
3. ____ 15 hours of Community Service
4. ____ 3 Educational Events
5. ____ 2 Public Presentations, (at least 1 at **County Level** is required)
6. ____ 3 Leadership Activities, with at least 1 being the primary leader of a club project
7. ____ 2 Marketing Activities

Above and Beyond

1. ____ Updated Lifetime Portfolio
2. ____ 3 Project Records (*NOT* Project Summary Sheets), each in a *different* Project Area
3. ____ 20 hours of Community Service
4. ____ 4 Educational Events
5. ____ 3 Public Presentations (at least 1 at **County Level** is required)
6. ____ 4 Leadership Activities, with at least 1 being the primary leader of a club project
7. ____ 3 Marketing Activities

COUNTY RECOGNITION AWARDS

The purpose of this award is to recognize mastery and outstanding work. County Recognition Awards support the belief that recognition affirms positive learning behaviors in youth. Youth who achieve County Recognition will receive a project-specific 4-H pin to reward them for their achievements.

Only outstanding applications will receive this award. Members may receive this award more than once and in multiple project areas. The selection committee will determine the awards given per category. All, some, or none of the County Recognition Awards may be given.

County Recognition Requirements:

1. ____ Updated Lifetime Portfolio
2. ____ 3 years worth of subject-specific (if available) project records in their specialty
3. ____ Public Presentation (s) given in the subject area (Club or County Level)
4. ____ Related Community Service Project (in or out of 4-H)
5. ____ Project area described in My 4-H Story
6. ____ Leadership shown in subject area
7. ____ Exhibiting projects in subject area
8. ____ Educational Events in subject area
9. ____ Marketing Activities in subject area
10. ____ Award Application submitted to the 4-H Office on or before September 30
11. ____ Leader/Educator Approval by Signature

4-H Project/County Recognition Categories

4-H Projects and activities are categorized into eight nationally defined program (curriculum) areas as described below:

1. Citizenship and Civic Education

Community Service, Service Learning, Cultural Education (exchanges, heritage and multicultural activities), Intergenerational Programs

2. Communications and Expressive Arts

Public Presentations, Writing, Photography, Art, Crafts, Music, and Drama

3. Consumer and Family Sciences

Child Care and Babysitting, Clothing and Textiles, Consumer Education, Home Environment, Parenting, and Family Life

4. Environmental Education and Earth Sciences

Nature and Ecology, Wildlife, Geology, Water, Weather, Soils, Composting, Recycling, Energy Production, Natural Resources, Outdoor Recreational Activities

5. Healthy Lifestyles Education

Health, Nutrition, Fitness, Safety

6. Personal Development and Leadership

Goal-Setting, Youth Conferences, Leadership Workshops, 4-H Leadership

7. Plants and Animals

Gardening, Pets, Livestock, Horses, Poultry, and Aquaculture

8. Science and Technology

Biological Sciences, Physical Sciences, Technology and Engineering (aerospace, automotive, bicycle, computers, electricity and electronics, engines, wood science, and industrial arts)

SPECIALIST AWARD

Members completing the following requirements for a particular subject area will receive a certificate and 4-H pin. Members applying for first year specialist level in a particular subject area must fulfill the following requirements:

1. ___ Updated Lifetime Portfolio
2. ___ 3 years of subject-specific (if available) project records in their specialty
3. ___ At least 1 Public Presentation per year (County or Club) in their specialty for the last 3 years, 1 of which *must* be presented at the **County Level**
4. ___ At least 6 specialty-related Educational Events in the last 3 years
5. ___ 4 Leadership Activities in their specialty in the last 3 years
6. ___ At least 2 Leadership Activities where they lead a project (planned series of learning experiences or activities) in their specialty for a 4-H club or event in the last 3 years.
7. ___ 1 Marketing Activity per year in specialty

Members who have achieved specialist-level can reapply for a specialist status each year by fulfilling the following:

1. ___ Updated Lifetime Portfolio
2. ___ 1 Additional subject-specific (if available) Project Record
3. ___ 1 Additional Public Presentation on their Specialty
4. ___ 1 Additional Marketing Activity
5. ___ 1 Additional Leadership Activity where they lead a 4-H Project (series of planned learning experiences or activities) in their specialty with another 4-H club or organization.
6. ___ At least 3 specialty-related educational events
7. ___ Complete 2 other Leadership Activities in their specialty
8. ___ Complete **either** of the following Leadership Activities:
 - a. Present what they propose to do beforehand and what they have accomplished afterwards to the appropriate Program Development Committee.
 - b. Develop an educational resource that will continue to be used in the future.

Please Note:

Age will be based on **January 1** of the Project Year.

Projects, Educational Events, and Leadership Projects must be new every year.

The Cooperative Extension Staff will work with members, parents, and leaders to individualize requirements to take into consideration a member's financial, physical, geographic, and intellectual limitations; religious beliefs; the time requirement associated with certain projects, etc. A member, or when appropriate their parent or leader, must explain why they wish to vary any award requirement and receive approval from an Extension Educator **beforehand**.

COMMUNITY SERVICE PENTATHLON

The purpose of the Community Service Pentathlon is to recognize club members who diversify their community service initiatives and strive to help a variety of people, animals, and natural resources. To apply for the Pentathlon, youth should endeavor to perform at least **2 hours** in each category.

Here's how it works: Once a community service activity has been completed, 4-H members complete an activity record for the service performed. To receive the **Gold Medal**, 4-H members must complete at least 2 hours in each of the 5 categories; for the **Silver**, 4 areas; for the **Bronze**, 3 areas.

For an extensive list of suggestions, check out the 'Community Service Projects You Can Do' resource from Texas A & M AgriLife Extension at http://texas4-h.tamu.edu/files/2012/01/community_service_oneday_serviceprojects.pdf

Below are the Community Service Pentathlon categories. Each category requires at least **2 hours** of service:

1. ___ **Environmental**—preserve and enhance the natural environment

2. ___ **Intergenerational**—volunteer with senior citizens, children, and those with special needs
3. ___ **4-H Project Related**—utilize skills and resources from your 4-H projects to help the community
4. ___ **Community/Government**—participate with government and community programs
5. ___ **Wellness/Health and Fitness**—promote nutrition and healthy living

CLUB OFFICER AWARDS

Honor President/Vice President

President and Vice President will be recognized together since their duties are connected.

___ 6 completed agendas signed by the officer/officers (President or President/Vice-President or Vice-President) who participated in the meeting and the 4-H Leader who supervised the 4-H meeting.

Honor Secretary

___ 6 Completed Secretary Reports submitted to the 4-H Office throughout the year (1 submitted per month)

___ Up-to- date Secretary's Book with complete minutes and attendance record for the year

Honor Treasurer

1. ___ Up-to-date Treasurer's Book with accurate and complete records submitted by the treasurer.
2. ___ Bank statements or bank book, if it is an interest account. (Bank book will be verified and returned when entry is made).

Honor News Reporter

___ 4 articles about their 4-H club activities printed in 4-H E-News, newspaper, or broadcast over TV and/or radio

Please submit copies of print newspaper articles and copies of TV/Radio spots along with dates to the 4-H Office. We understand that articles submitted to newspapers are not always run – please submit the articles submitted along with the date sent and name of newspaper.

Honor Choose Health Officer

1. ___ Completed Choose Health Officer Guide
2. ___ Choose Health Report (last page of the Choose Health Officer Guide)

CLUB AWARDS

Banner Club Award

Any club that completes all of PART 1 and FOUR (4) of the FIVE (5) Activities in PART 2.

PART 1:

1. ___ 6 Club meetings were dedicated to learning a new skill or project that were led by a 4-H member (parent/leader/Jr. leader/assistance is acceptable)

PART 2: 4 of the following 5 must be completed:

1. ___ Leader/Parent Volunteer Participation: Your club was represented by leader(s) or parent volunteer(s) at Annual Club Leader Rally
2. ___ Educational Field Trip: One member more than 50% of entire enrolled club roster attended at least 1 Field Trip
3. ___ Community Service Activity: One member more than 50% of entire enrolled club roster took part in an activity to benefit their community. Note* No credit for donations unless service activity accompanied donations

(i.e.: Coat collection and sorting, knitting hats and donating to shelters, coordinating a community food drive, etc.)

4. ___ Public Promotion/Marketing 4-H: One member more than 50% of entire enrolled club roster took part in an activity to provide public awareness and information about the 4-H Program (i.e. Parades, 4-H Festivals, Paper Clover, etc.)
5. ___ County-Wide 4-H Event Participation: One member more than 50% of entire enrolled club roster attended/participated in at least 1 of the following County-Wide 4-H Programs: Ulster County 4-H Fair, Achievement Night, Fall Festival, Showmanship Workshops, Public Presentations.

Community Service Award

One member more than 50% of the entire enrolled club roster donated a service or participated in an activity for the benefit of the public. A minimum of 35 member hours (i.e.: 5 members work on a project 2 hours each, total number of member hours equal 10) are required. Donations do not count as a community service project unless service activity accompanied donations (i.e.: Coat collection and sorting, knitting hats and donating to shelters, coordinating a community food drive, etc.).

Example to reach 35 Member Hours:

- 5 members at 2 hours each = 10 hours at Pet Clinic
- 5 members at 3 hours each = 15 hours at Senior Home singing
- 5 members at 2 hours each = 10 hours at Park Clean-Up Day

Marketing Award

One member more than 50% of entire enrolled club roster took part in an activity to provide public awareness and information about the 4-H program at 3 events (i.e. Parades, 4-H Festivals, Paper Clover, Radio, etc.)

Public Presentation Award

One member more than 50% of entire enrolled club roster participated in **County Level** Public Presentations (scheduled make-ups count)

Ulster County 4-H Fair Participation Award

Club had TWICE as many exhibits as members on their roster.

INDIVIDUAL AWARDS

4-H Capital Days Scholarship

4-H Capital Days is a two-day tour of the State Capital that allows youth to meet and interact with legislators, learn about career opportunities in the New York State Government, and network with delegates from other counties. Two scholarships will be awarded per year.

To receive this scholarship, youth must meet the following qualifications:

1. ___ 14 years of age or older
2. ___ Never previously attended 4-H Capital Days
3. ___ Nominated by Club Leader or Educator by September 30
4. ___ Completed Application with documentation of leadership and community service experience

4-H Beacon Award

A Beacon is someone who guides or gives hope to others. This award is meant to recognize 4-Hers who have been a beacon for others in the areas of effort, participation, and/or community service. To receive this award, youth must:

1. ___ Have made an outstanding contribution to their 4-H Club
2. ___ Recommended by Club Leader or Educator and seconded by another adult from same club

MISSION MANDATES AWARDS

The following awards are sponsored by the 4-H Mission Mandates Committee (formerly known as the Family and Consumer Science Committee). These awards are meant to reward outstanding members who strive to excel and develop their skills throughout the year.

Culinary Award

A sponsored event where 4-Hers travel to a culinary business and/or learn career opportunities and food preparation techniques. The purpose of this award is to encourage food project work and public presentations. There are four awards available per year; youth may receive this award more than once. Eligibility Requirements:

1. ____ 12 years of age or older as of January 1
2. ____ Completed Food Project Record in current year
3. ____ Documented Proof of Criteria (Lifetime Portfolio, written paragraph, etc.)
4. ____ Must have entered Food Exhibit at the Ulster County 4-H Fair in current award year
5. ____ Public Presentation at **County Level**. Presentation may have been on any subject area, but preference is given to those who present about Foods and Nutrition.

Fabric Store Gift Certificate

Awards of \$15 offered to 4-H members for future projects. This award is meant to encourage continued interest in sewing projects. Five awards will be given to youth ages 12 and under; Five awards will be given to youth ages 13 and over (age as of January 1). Eligibility requirements:

1. ____ Completed Sewing Project Record in current year
2. ____ Documented Proof of Criteria
3. ____ Must have entered a Clothing/Textile exhibit at the Ulster County 4-H Fair in current award year

Career Explorations Scholarship

A 3-day event for youth on the Cornell University Campus to provide youth with exposure to academic fields and career exploration, to develop leadership skills, to provide hands-on experiences in a college setting, and to introduce youth to Cornell University. Two half scholarships (estimated value \$110 each) will be awarded per year. Eligibility Requirements:

1. ____ 13 years of age or older as of January 1
2. ____ Up-to-date Lifetime Portfolio
3. ____ Completed Application